

St Mary of the Angels Secondary College Electronic Permission through PAM

Step 1:

Parents/Guardians will receive an email alerting them to an excursion requiring approval through the College's Parent Access Module (PAM).

Step 2:

Click on the link provided in this email,

Anna Smith

this will open the Parent Access Module (PAM) Login screen (pictured below). Sign in with

your PAM Username and Password.

Parent Access Module Login
Please login with your credentials, as supplied by your school.
Usomame
Password
Remember me

Dear Tom and Gerry,

Re: Unit 2 Outdoor Education - Goulburn River, Shepparton Excursion

This email is to notify you that **Anna Smith** has an upcoming excursion or school activity that you need to acknowledge. Please log into your St Mary of the Angels Secondary College, Nathalia PAM account and complete this request by **20 Aug 2019**.

Please FOLLOW this link to access the St Mary of the Angels Secondary College PAM login page (if you are having difficulties following the link, please copy & paste the following URL into your browser: https://pam.smotanathalia.catholic.edu.au)

Should you have any queries, or problems with logging into your St Mary of the Angels Secondary College PAM account, please email <u>kp@smotanathalia.catholic.edu.au</u> or contact the school during business hours.

Step 3:

Once logged into PAM click on the child (on the left hand side of the screen) who will be attending a school activity requiring parental/guardian permission.





Step 5:

Step 6:

then confirm.

Consent

those costs.

⊛ Yes ⊙ No

any relevant attachments.

Click on the 'VIEW' button to access the relevant school activity.



A dialogue box will appear confirming that you have submitted your permission response.

Parents/Guardians can access Exursions and School Activity details at any time by clicking on the view button through the School Activities tab (as shown in Step. 4)



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